**Houghton and Son Payment Terms for Approved Contractors**

**By signing this agreement, the contractor agrees to the following payment terms:**

**1. Payment Period**: Payments will be made 30 days from the date of receipt of a valid, undisputed invoice.

**2. Invoice Submission:**

 - All invoices must be submitted via email to: accounts@houghtonandson.co.uk.

 - Each invoice must include a valid Works Order or Purchase Order attached. Invoices without this documentation may be rejected.

By signing below, the contractor acknowledges and agrees to abide by these payment terms.

Contractor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_